

Meter Installation Request

Indiana Department of Transportation (INDOT)

Date: _____

Indianapolis Department of Public Works (DPW)

County Facilities

Please Read Carefully and fill out all REQUIRED INFORMATION, AES Indiana process has changed.

- 1) All Contractors must follow AES Indiana's Electric Service and Meter Manual (Commonly called "Gold Book"). Copy is available for downloading at apps.aesindiana.com/goldbook/
- 2) Contact an AES Indiana Engineering/Designer listed in the Gold Book (**Reference: GB0-100**)
New Services - Customer Projects Engineering District Map shows the engineer's service area
DPW or INDOT Road Projects - Major Overhead Projects Engineering - Brenton Vogt, Project Coordinator
- 3) All services must be inspected, or the "Letter In Lieu of Electrical Inspection" used. INDOT and DPW projects are **NOT** exempted from this:
Overhead Meter Base - The Meter Base must be set and tagged prior to ordering meter.
Underground Meter Base - The Meter Base Cabinet must be set prior to Cable Installation - Following the cable installation an inspection tag (or letter) must be placed inside the meter base cabinet before Meter installation can be installed.
- 4) Create a new meter installation account by emailing the Meter Installation Request form to AES Indiana Customer Service at

aesindianabusinesscustomerservices@aes.com

Customer Service will notify the following on your behalf:

Service Connection: AESIndianaserviceconnect@aes.com

Street Lighting: AESIndianastreetlighting@aes.com

AES Indiana Engineer Name You Have Been Working With _____

AES Project Reference Number if applicable _____

DPW Project Number or INDOT _____ **Contract Number** _____

Contractor Performing Work _____

Contractor Phone Number _____

Billing Address

Company Name _____

Street Address _____

City _____ State _____ Zip Code _____

Federal Tax ID# _____

Service Type

Existing flat rate descriptive location _____

Service Size Voltage _____ AMPS _____

Check the appropriate Service (All Appropriate Fields MUST Be Entered. If Not, this may cause a delay in service)

Single Phase Service

New Traffic Signal

Information Sign

Three Phase Service

Upgraded Traffic Signal

Weather Station

Overhead Service

New ITS Service

Highway Lighting

Underground Service

Upgrade ITS Service

City Lighting

Permanent Service

Lift Station

County Lighting

Temporary Service

Construction Trailer

Other _____

Service Location

Commission # _____

Street Address _____

City _____ IN, ZIP Code _____

Description Location _____

Approver Signature: _____

Title: _____